

**MINUTES OF THE  
GRANGER-HUNTER IMPROVEMENT DISTRICT  
BOARD MEETING**

The Meeting of the Board of Trustees of the Granger-Hunter Improvement District (GHID) was held Tuesday, December 14, 2021, at 5:00 P.M. at the District office located at 2888 S. 3600 W., West Valley City, Utah.

This meeting was conducted electronically in accordance with the Utah Open and Public Meetings Act (Utah Code Ann. (1953) §§ 52-4-1 et seq.) and Chapter 7.12 of the Administrative Policy and Procedures Manual (“Electronic Meetings”).

**Trustees Present:**

Debra Armstrong	Chair
Corey Rushton	Trustee
Roger Nordgren	Trustee

**Staff Members Present:**

Jason Helm	General Manager
Todd Marti	Assistant General Manager/District Engineer
Troy Stout	Assistant General Manager/Chief Operating Officer
Michelle Ketchum	Director of Administration
Dustin Martindale	Director of Water Systems
Ricky Necaie	Director of Wastewater - <i>Excused</i>
Victor Narteh	Director of Engineering
Justin Gallegos	Director of Information Technology
Austin Ballard	Controller
Dakota Cambruzzi	Human Resource Manager
Kristy Johnson	Executive Assistant
Brent Rose	Legal Counsel – Clyde Snow & Sessions PC

**Guests:**

DonLee Sheffer	Member of the Community
Wayne Guymon	Member of the Community
Kenneth Burke	Member of the Community
Taylor Gomm	Customer Service, GHID – <i>Electronically</i>
Teresa Higgs	Customer Service, GHID – <i>Electronically</i>
Idanely Orosco	Customer Service, GHID – <i>Electronically</i>
Brooke Petersen	Administrative Assistant, GHID - <i>Electronically</i>
Derrick McMichael	Water Maintenance, GHID - <i>Electronically</i>
Adam Spackman	Information Technology, GHID - <i>Electronically</i>
William Snellmer	Member of the Community – <i>Electronically</i>

A copy of the exhibits referred to in these minutes is attached and incorporated by this reference. The exhibits are also included in the official minute books maintained by Granger-Hunter Improvement District.

**CALL TO ORDER**

At 5:00 P.M. Debra Armstrong called the meeting to order and recognized all those present.

**Public Comments**

There were none.

**Approval of the  
November 16, 2021  
Board Meeting Minutes**

A motion to approve the Board Meeting Minutes from November 16, 2021, was made by Roger Nordgren. Followed a second from Debra Armstrong, the motion passed as follows:

Armstrong – aye                      Rushton – aye                      Nordgren – aye

**Conflicts of interest**

Corey Rushton noted his participation on the Jordan Valley Water Conservancy District (JWCD) Board of Trustees and his vote for the tank sale contract in the D-9 action item.

**OUR COMMUNITY  
Local Assistance  
Matching Program  
(ARPA Grants) Update**

Jason Helm discussed the Local Assistance Matching Program (ARPA Grants). – See Local Assistance Matching Program (ARPA Grants) Update attached to these minutes for details.

**OUR TEAM  
Consider Approval of  
the 2022 Board Meeting  
Schedule**

Mr. Helm asked the Board to consider approval of the 2022 Board Meeting Schedule. Corey Rushton made a motion to approve the schedule as noted. Following a second from Roger Nordgren, the motion passed as follows:

Armstrong – aye                      Rushton – aye                      Nordgren – aye

**OUR OPERATIONS  
Consider Approval of a  
Contract with Zions  
Public Finance, Inc. for  
Municipal Advisory  
Services**

Austin Ballard asked the Board to consider approval of the Contract with Zions Public Finance, Inc. for Municipal Advisory Services. Corey Rushton made a motion to approve the contract as noted. Following a second from Roger Nordgren, the motion passed as follows:

Armstrong – aye                      Rushton – aye                      Nordgren – aye

**Review & Discuss  
Financial Report for  
November 2021**

Mr. Ballard summarized the November Financial Report. Mr. Ballard mentioned water sales are still below revenue targets. – See November 2021 Financial Report attached to these minutes for details.

**Review & Discuss Paid  
Invoice Report for  
November 2021**

Mr. Ballard discussed the November check report. The November check report totaled \$2,533,098.20 coming from five categories; Central Valley (42%), Jordan Valley (30%), infrastructure (8%), taxes, payroll and benefits (8%), and other (12%).

**Water Maintenance  
Update**

Troy Stout presented the water maintenance report. – See the Water Systems Update report attached to these minutes for details.

**Wastewater  
Maintenance Update**

Mr. Stout presented the wastewater maintenance report. – See the Wastewater Systems Update report attached to these minutes for details.

**Water Supply Review**

Todd Marti discussed the water supply report. – See the Water Supply Review report attached to these minutes for details.

**Capital Projects Update**

Mr. Marti presented the capital projects update. – See the Capitol Projects Update report attached to these minutes for details.

**Consider Approval of Contract with Waterford Systems to Purchase Equipment for Two (2) PSI Microclor Sodium Hypochlorite Generation Systems for the 21H: Wells No. 15 & 16 Chlorinator Replacement Project**

Mr. Marti asked the Board to consider Approval of the Contract with Waterford Systems to purchase equipment for two (2) PSI Microclor Sodium Hypochlorite Generation Systems in the amount of \$375,750.00 for the 21H: Wells No. 15 and 16 Chlorinator Replacement Project. Corey Rushton made a motion to approve the contract as noted. Following a second from Debra Armstrong, the motion passed as follows:

Armstrong – aye                      Rushton – aye                      Nordgren – aye

**Consider Approval of the Purchase & Sale Agreement with JWCD for the Culinary Water Storage Tank & Related Facilities & Easements & Other Related Matter**

Mr. Marti asked the Board to consider Approval of the Purchase and Sale Agreement with the Jordan Valley Water Conservancy District for the Culinary Water Storage Tank and Related Facilities and Easements, and other related matter. Roger Nordgren made a motion to approve the contract as noted. Following a second from Debra Armstrong, the motion passed as follows:

Armstrong – aye                      Rushton – aye                      Nordgren – aye

**Engineering Department Update**

Mr. Marti discussed the engineering department update. – See the Engineering Department Update report attached to these minutes for details.

**CLOSED SESSION**

*It was decided that a closed session was not necessary.*

**BOARD MEMBERS INPUT, REPORTS, FOLLOW-UP ITEMS OR QUESTIONS**

There were none.

**ADJOURNED**

Inasmuch as all agenda items have been satisfied, Roger Nordgren made a motion to adjourn the meeting. Following a second from Corey Rushton, the motion passed as follows and the meeting adjourned at 5:48 P.M.

Armstrong – aye                      Rushton – aye                      Nordgren – aye

Debra K. Armstrong, Chair



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Austin Ballard, Clerk



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